

# BOARD MEMBER APPLICATION FORM



## Thank you for your interest in joining a non-profit Board!

Serving on the board is a **rewarding** experience and an *opportunity* for personal and professional growth.

Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to the President and our SEI Email:

[Mainhia.Ly@state.mn.us](mailto:Mainhia.Ly@state.mn.us) | [MNSei.Inc@Gmail.com](mailto:MNSei.Inc@Gmail.com)

This application will be kept **confidential** and on file at the virtual database.

Applications are used by the Board's Nominating Committee to identify and evaluate potential board candidates. *All new directors are elected by a majority vote of current board members.*

### General Board member Responsibilities

1. Attend a minimum of four (4) events per year.
  - a. The Full Board of Directors meets once quarterly every month from 4:00 p.m. to 6:00 p.m.
2. Make a serious commitment to participate actively in Organization committee work
3. Keep informed about committee matters, is prepared for meetings, and reviews and comments on minutes and reports
4. Build a collegial working relationship with other committee members that contributes to consensus
5. Participate in the committee's annual evaluation and planning efforts
6. Participate in the advancement of the strategic plan of the committee including fundraising and member recruitment

|                         |  |             |  |
|-------------------------|--|-------------|--|
| Full Name:              |  |             |  |
| Mobile Phone:           |  | Work Phone: |  |
| Address:                |  |             |  |
| Personal Email:         |  | Work Email: |  |
| Birthday:               |  |             |  |
| Current Employment:     |  |             |  |
| Current Title/Position: |  |             |  |
| Employment Address:     |  |             |  |

#### OFFICE USE ONLY

Received on: \_\_\_\_\_ Received by: \_\_\_\_\_

Reviewed on: \_\_\_\_\_ Reviewed by: \_\_\_\_\_

Official Declaration: \_\_\_\_\_

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|                                     |  |
|-------------------------------------|--|
| Community Activities:               |  |
| Achievements:                       |  |
| What position are you applying for: |  |

Briefly describe why you would like to join our Board of Directors and if you are willing to give time, energy and resources to support the mission of SEI, LLC?

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Your current (and past 4) organizational affiliations (names of the organization and your role(s):

|   | Organization | Title/Role |
|---|--------------|------------|
| 1 |              |            |
| 2 |              |            |
| 3 |              |            |
| 4 |              |            |

Which of your skills would you like to utilize on the Board? Check those that apply:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Board development   | <input type="checkbox"/> Financial management | <input type="checkbox"/> Training              |
| <input type="checkbox"/> Strategic planning  | <input type="checkbox"/> Fundraising          | <input type="checkbox"/> Marketing             |
| <input type="checkbox"/> Staffing / HR       | <input type="checkbox"/> Evaluation           | <input type="checkbox"/> Volunteer management  |
| <input type="checkbox"/> Program development | <input type="checkbox"/> Community networking | <input type="checkbox"/> Facilities management |

What would you like to get for yourself out of your participation on the Board, e.g., what types of experiences, skills to develop, interests to cultivate for you, etc.?

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If you join the Board, you agree that you can attend at least 2-4 meetings (physical or virtual) in attendance to Board and Committee agendas, and that you do not have any conflict-of-interest in participating on the Board.

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Signature

Date

If you are not selected as a member of the Board, or if you decide not to join, would you like to be a volunteer to assist our organization in various ways that match your skills and interests?

Yes

No

Perhaps

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